

## Editing a Video Using Windows Movie Maker

### *Import the digital video to the computer:*

1. Rewind the video to the beginning.
2. Turn on the video player.
3. Connect the video camera to the computer.
4. Open Movie Maker on your computer by clicking on it. If you do not have Movie Maker on your desktop you can find it by following this route: Open all programs in the **Start Menu**
  - Select **Windows Movie Maker**.
  - When box opens select **Capture Video** then click **OK**.
5. Enter a title in box number 1 and choose the location where you would like to save the file from the drop down menu in box 2, then press **Next**.
  - Choose **Best Quality** then click **Next**.
  - Choose **Capture parts of the tape manually** then click **Next**.
  - Click **Start Capture**.
  - Wait while footage loads (be patient it takes some time). When the video is finished uploading click **Finish**.

### *Editing your Video Clip:*

1. Drag your video footage to the timeline.
2. Play the video until you reach the beginning of a spot that you want to cut out.
  - Press the **space bar** OR click the **pause icon**.
  - Click the **slice icon**.
  - Continue to play the movie until you find the end of the section you wish to remove. Repeat steps (a) and (b) as above.
  - Click your mouse on the part to be removed and hit **Delete** on your keyboard.
    - i. If you miss the spot you wanted just pause the video it and slide the blue line back on the timeline then press play.
    - ii. Hint: You can use the voice blips displayed across the bottom of the screen to help you determine where dialog begins and ends.
    - iii. Repeat the process until you have removed all of the unwanted sections.
3. Play the entire video again to be sure you are satisfied with your product.

### *Saving your Project:*

1. Click on the **File** menu at the top left hand side of the screen.
2. Select **Save Project** from the drop down menu. You will need to give your project a name. It will save with the suffix [.MSWMM].
3. Next, save your completed movie by selecting **Save Movie File** from the drop down menu. Hint: Change the name to avoid mixing it up with the project file. It will save with the suffix [.wmv].
4. Select **My Computer** from the drop down menu that appears.
  - Enter a name and choose a location to save to. Click on **Next**.
  - Choose best quality. Click on **Next**
  - Click **Finished**. The video will automatically play when completed.